



CHECK, P.O. AND CREDIT CARD REGISTRATION FORM

You must complete both the Registration Form and the Authorization Form if you are paying by credit card.

First Name: _____ Initial: _____ Last Name: _____

Name as it should appear on your badge: _____

Organization/Company: _____

Title (if applicable): _____

Address: _____ Address II: _____

County: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ Email: _____

Emergency Contact Name: _____ Telephone: _____

☐ Check the box if you require a vegetarian meal ☐ Do you require special accommodations? If so, what?: _____

REGISTRATION FEES (Please make checks payable to "NJ Governor's Conference for Women"):

☐ **Early Bird Registration Fee** (payment postmarked by March 22, 2010): **\$99.00** **TOTAL: \$** _____

☐ **Regular Registration Fee** (postmarked after March 22, 2010 but before April 27, 2010): **\$125.00** **TOTAL: \$** _____

☐ **Full-Time Students & Seniors 65 and Over** (not valid with on-site registration): **\$75.00** **TOTAL: \$** _____

☐ Please check here if you plan to attend our complimentary Networking Reception on Monday, May 3, 2010 from 7 p.m. to 9 p.m. at the Sheraton Atlantic City Convention Center Hotel.

METHOD OF PAYMENT (check one):

☐ **Purchase Order:** P.O.# _____ ☐ **Check:** Check #: _____ Checks payable to "NJ Governor's Conference for Women"

☐ **Credit Card** (See next page for payment information)

- All early registrations must be received or postmarked by March 22, 2010.
- Conference fee includes all sessions and conference materials, trade show, breakfast, lunch and networking reception.
- I acknowledge that the New Jersey Housing and Mortgage Finance Agency (HMFA), its contractors, or agents may take photographs of attendees in connection with the Conference, and I hereby agree that HMFA may, at any time and without payment of compensation of any sort, use and publish my photograph in all media (including web sites) and types of advertising and promotion in connection with activities of HMFA.
- I acknowledge that the New Jersey Housing and Mortgage Finance Agency (HMFA) may use my name or company name to appear on a public list of attendee's and/or sponsors
- Request for a billing invoice or registration confirmation must be received in writing. E-mail your request to **Mary Miller** at mmiller@njhmfa.state.nj.us or mail to her attention at New Jersey Governor's Conference for Women, PO Box 18550, Trenton, NJ 08650-2085.
- **Refund Policy:** All requests must be received in writing and postmarked no later than March 23, 2010. An administrative fee of \$25 will apply per cancellation. No refunds after March 23, 2010. All cancellations should be sent to the attention of **Mary Miller**.

SEND ONE FORM PER PERSON, WITH PAYMENT, TO:

New Jersey Governor's Conference for Women / P.O. Box 18550 / Trenton, NJ 08650-2085 / **Attn:** Mary Miller
or fax your form *(credit card orders ONLY)* to 1-609-278-7647 / **Attn:** Mary Miller



CREDIT CARD AUTHORIZATION FORM

You must complete both the Registration Form and the Authorization Form if you are paying by credit card.

Please charge my credit card in the amount of \$_____ for registration to the 2010 Governor's Conference for Women.

Name of registration attendee: _____

BILLING INFORMATION:

Your name (as it appears on your credit card): _____

Type of credit card: ☐ Visa ☐ Mastercard Credit Card #: _____ - _____ - _____

Security/CVC Code (3-digit code on back of credit card): _____ Expiration Date (mm/yy): ____ / ____

BILLING ADDRESS:

Street Address: _____ Suite/Apt#: _____

County: _____ City: _____ State: _____ Zip Code: _____

Telephone: _____ Email Address: _____

Cardholder's Signature: _____ Date: _____

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